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PROCUREMENT MANAGEMENT STAFF, OL WEEKLY REPORT Period Ending on 31 March 1987

1. Status of Tasks Assigned by Senior Management:

a. Contractor Use of Government Travel Discounts

NO

A detailed response was provided for this priority Directorate of Administration action item generated by a letter from the General Services Administration, outlining new initiatives in this area.

b. <u>Scattergood-Thorne Property</u>:

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A recommendation for the future use of this property was prepared and provided to the Information and Management Support Staff, responding to a request for Agency utilization of the Scattergood-Thorne land and structure.

- 2. Major Events That Have Occurred During the Preceding Week:
 - a. Coopers and Lybrand (C&L) Implementation:

During the past week, briefings were provided for the Procurement Executive, the Procurement Policy Panel, and the Director of Logistics (D/L) on the status of the C&L implementation. Seven of the specific objectives have been completed and the overall effort remains on schedule. The next briefing for the D/L was scheduled for late June.

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(1) On 23 March, ______ met with James Hirsch, Directorate of Science and Technology (DS&T), to discuss the status of efforts to improve the Agency's acquisition process. While he is supportive of these efforts, Mr. Hirsch agreed with it would be helpful to brief the regular DS&T morning staff meeting on 2 April to apprise DS&T of the efforts getting underway and to solicit DS&T support and cooperation.

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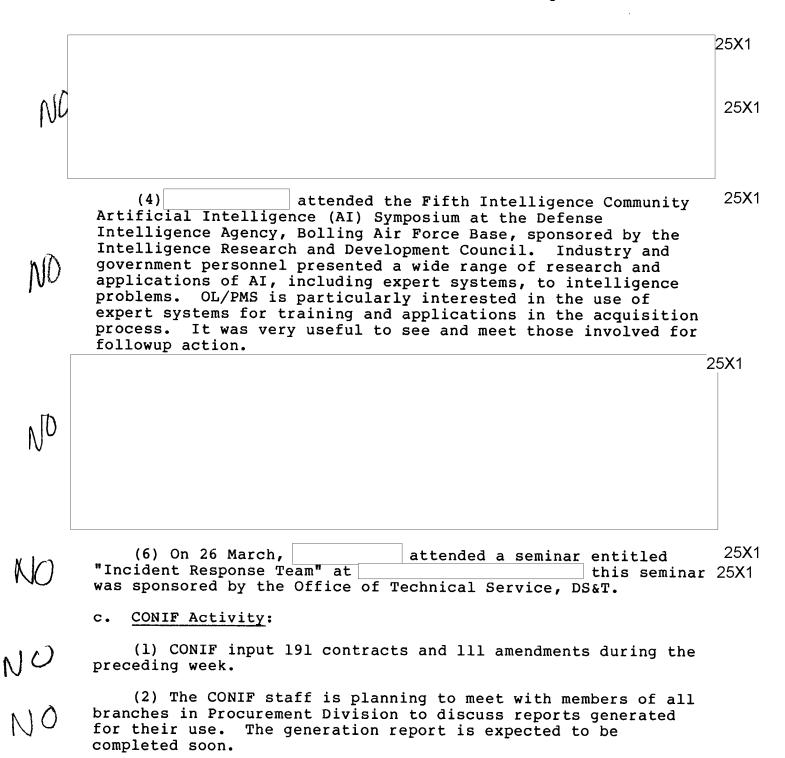
NO

Officer for the Office of Training and Education, to discuss his work in developing the Contracts Process Course for contracting officer's technical representatives and to generally get his view on training needed for people involved in procurement.

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SUBJECT: OL/PMS Weekly Report for the Period Ending 31 March 1987



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d. Training:

Procurement Management Staff (OL/PMS) is sponsoring the "Defense Cost and Price Analysis Course" during the period 30 March through 10 April. Fourteen students are attending.

e. Agency Contract Review Board (ACRB):

Four cases postponed from an earlier date are scheduled for review by the ACRB on 31 March.

f. Significant Accomplishments:

A report was prepared and submitted on OL/PMS' significant accomplishments during the second quarter of fiscal year 1987.

g. MBO Report:

The MBO milestone activity charts were updated to reflect second quarter accomplishments and major activities.

h. Realignment of OL/PMS Function:

Due to the departure of the Deputy Chief, PMS/OL, his duties have been reassigned, pending further action to fill this vacancy.

3. Upcoming Events:

None of a significant nature.

4. Management Activities and Concerns:

None of a significant nature.

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